

**MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
NEW ALTERNATIVE EDUCATION HIGH SCHOOL OF OSCEOLA COUNTY, INC.**

**September 12, 2019**

A meeting of the Board of Directors of New Alternative Education High School of Osceola County, Inc. ("Company"), a Florida not for Profit Corporation, was held at Main Street High School, 1100 N Main Street, Kissimmee, FL 34741 on September 12, 2019 at 4:30 P.M.

The following Directors were physically present at the meeting: Bruce Gillett, Gary Smith, Jim McGregor, Mark Ezzard, Charles Barnett and Marvin Pitts.

Also, physically present were: Thom Jackson, President & CEO, EdisonLearning; Dr. Sherrell Hobbs, SVP Achievement Operations and Results, EdisonLearning; Dr. Jeanette Jimenez, Chief of Staff, EdisonLearning; Christine Perez, Principal MSHS; Kevin James, Asst. Principal MSHS; Ronald Schroeder; and Pamela McCoy, President & Director of Compliance, Charter Service Solutions of Florida, Inc.

Present via Zoom video conference were: Michelle Schmitt, Senior Controller, EdisonLearning; Shreya Amin, Director, Data Analytics, EdisonLearning; Ralph Arza, Principal, Arza Consulting Services, Inc.; Mr. Leombruno, Attorney, Arnold Law Firm; and Luis Sullivan, Arza Consulting Services, Inc.

The meeting was called to order at 4:30 P.M.

A quorum was present.

Mr. Gillett chaired the meeting and Pamela McCoy, Board Liaison, recorded the minutes.

The first order of business was the approval of the consent agenda. Mr. Gillett proposed that the June 13, 2019 minutes be approved as amended by Mr. Barnett and the Out of Field Waivers be approved. Mr. Smith motioned Mr. Gillett's proposal and Mr. Barnett seconded the motion. The vote carried unanimously.

There were no public comments.

The next order of business was the Governing Board Matters.

Mr. Smith made the motion to approve the Governing Board Officers' positions for one more year: Mr. Gillett, Chairman, Mr. MacGregor, Vice Chair, Mr. Smith, Secretary and Mr. Ezzard, Treasurer. Mr. MacGregor seconded the motion. Mr. Smith nominated Mrs. Kirkegard to be elected as Secretary. Mr. Gillett stated that it is the responsibility of the Secretary to sign the minutes. Mr. Smith said that all other officers will remain the same. Mr. Smith motioned to accept the amended motion regarding the election of the board officers. Mr. MacGregor seconded the amended motion and the vote carried unanimously.

The next item under Governing Board Matters was the discussion of attorney's fees. Mr. Barnett noted that fees are owed; however, the Board was not notified properly. He suggested that EdisonLearning have someone investigate the role and advice of the Arnold firm prior to making

a payment. Mr. Barnett expressed concern that the Arnold firm may not have timely or properly informed the Board or its carrier of the claim and, thus, that the Board may have paid a settlement which otherwise could have been covered and paid by the carrier. Mr. MacGregor agreed with Mr. Barnett that the matter should be reviewed by another firm. Mr. Barnett motioned that EdisonLearning engage the attorney to advise the Board. Mr. MacGregor seconded the motion and the vote carried unanimously.

The final item to be discussed under Governing Board Matters was the Main Street High School Facility Lease. Mr. Jackson reviewed the lease for the Board. A discussion ensued regarding the shared use and percentages of responsibility of the small building on the campus. There was further discussion regarding the use of the small building on the property at 1122 N. Main Street, and the condition of the parking lot. Mr. Jackson proposed that subject to a clear statement that the Board makes no warrant as to the condition of the parking lots #1, #3 and #5 the Board approve the lease. Mr. Barnett said there change in the rent needed to be revised as well. Mr. Barnett motioned to approve the lease based on the changes. Mr. Smith seconded the motion and the vote carried unanimously. Mr. Ezzard abstained from voting.

Ms. Perez presented the Principal's report. She informed the Board of the current enrollment, retention and enrollment efforts; important and upcoming events; the implications of the new ESSA Law; Out of Field Waivers; and the Graduation Project. The Principal's report was accepted as submitted.

Mr. Schroeder informed the Board that the school would like to take approximately 35 students to SeaWorld. He explained that the trip is Math and Science related. Mr. Schroeder requested that the Boards support to pay for the trip. Mr. Smith motioned that the Board approve up \$1500 for the SeaWorld trip contingent on proper documentation. Mr. Pitts seconded the motion and the vote carried unanimously. Ms. Perez let the Board know that they would like to organize field trips to Colleges during the first semester and attend Grad Bash and have a Prom during the second semester. The Board requested that she put together a proposal and send it to them to review.

Dr. Hobbs reported that all staff have been trained on eSchoolware and eCourses. She informed the Board that a campaign has been launched which focuses on Enrollment, Attendance and Retention ("EARS"). Dr, Hobbs reported that the technology and facility are in good condition, and that there are currently 2 open positions. She discussed the data dashboard and told the Board that Shreya Amin is assisting with the data. Dr. Hobbs let the Board know that reflective visit from the District went well and she reminded the members of the upcoming Florida Charter School Conference in October.

Ms. Schmitt reviewed the June and July Financial packages. The draft of the Audited Financial Report was expected soon and there will be a special meeting to approve the audit. Mr. Jackson informed the Board that EdisonLearning is actively looking for a new Comptroller to replace Mr. Doane. Mr. Gillett asked if a retirement plan had been decided upon for the staff. Mr. Jackson let the Board know that the Florida Retirement System and a 403B Plan are being researched. The Financial Reports were accepted as presented.

There being no further business, the meeting was adjourned at 6:55 p.m.

By: 

Title: Secretary