

**MINUTES OF MEETING OF BOARD OF DIRECTORS
OF
NORTHSTAR ACADEMIES, INC.
February 20, 2024**

A meeting of the Governing Board of NorthStar Academies, Inc. was held on Tuesday, February 20, 2024, at 4:30 PM. This Meeting was held at Sunrise High School, located at 424 W Sunrise Blvd, Fort Lauderdale, FL 33311.

The following Governing Board Members were present via Zoom video conference: Chairperson, Ms. Beth Adelman, Mr. Ira Paul, Mr. Robert Holland, and Mr. Martin Burkett. Mr. Shelton joined the meeting via Zoom at 4:52 pm.

The following guests also were present via Zoom video conference: Dr. Eunice Casey, Vice President of Operations, EdisonLearning; Mendi Riggins, Sr. Executive Assistant, EdisonLearning; Susan DeAngelo, HR Generalist, EdisonLearning; Alley Taylor, Payroll & Benefits Specialist, EdisonLearning; Thomas Sternberg, Tripp Scott, LLP; Luis Sullivan, Arza and Associates; Dr. Tony Arza; Arza and Associates; Dr. Sharard Walker, Principal, Palm Beach Preparatory Charter Academy; Kerry Ann Brammer, Principal, Andrews High School; Daniel Walke, Principal, Chambers High School; Dwayne Stewart, Principal, Main Street High School; Alejandro Madrigal, Principal, CG Bethel High School; Gloriya Lasa, Dean of Academics, CG Bethel High School; Michelle Schmitt, Senior Controller, EdisonLearning; Jennie Gil de Lamadrid, Osceola School District.

Ms. Charmayne Joseph, Principal, was present at the meeting location, Sunrise High School.

The meeting was called to order at 4:33 p.m. and chaired by Board Chairperson, Ms. Beth Adelman. Ms. Mendi Riggins recorded the Minutes and conducted a roll call. Ms. Adelman noted that Mr. Ira Paul, Mr. Robert Holland, and Mr. Martin Burkett were present. Mr. Douglas Shelton joined the meeting at 4:52pm.

A quorum was present.

There were no requests for public comment.

On a motion by Mr. Paul and seconded by Mr. Holland, the Board unanimously agreed to approve the January Board Meeting Minutes as presented.

On a motion by Mr. Holland and seconded by Mr. Burkett, the Board unanimously agreed to ratify the following actions by the Board Chair, which were required to be performed by the Board Chairperson prior to the Board meeting.

CG Bethel High School

- FY 23-24 Supplemental School Improvement (SSIG) School Improvement Support Plan (SISP) Charter Budget Appropriations Details Form

Chambers High School

- 23-24 SY Charter School Safe School Officer Attestation Form
- 23-24 Performance Goals
- 23-24 Safety and Security of School Buildings (School Hardening Grant)

- FY 23-24 Supplemental School Improvement (SSIG) School Improvement Support Plan (SISP) Charter Budget Appropriations Details Form

Main Street High School

- Out of field waivers
 - Rose Jackson Greenway
 - Missy Peters
 - Alexandra Plaza
 - Jasmine Sepulveda

Palm Beach Preparatory Charter Academy

- Out of field waivers
 - Elizabeth Lopez
 - Wesley Brooks

Sunrise High School

- Response Action Plan

On a motion by Mr. Paul and seconded by Mr. Holland, the Board unanimously agreed to exclude the Palm Beach Preparatory Charter Academy Middle School (PBPCA Middle School) application from the consent items and to reserve approval to when addressing the items under Strategic Planning.

Ms. Adelman informed the Board members of the upcoming National Charter School Conference. Board members were encouraged to attend and to confirm their attendance with Ms. Riggins by no later than Friday, February 23, 2024.

Ms. Schmitt provided the Board with a review of the financial reports and updates for the following schools:

- 1 . Andrews High School
- 2 . CG Bethel High School
- 3 . Chambers High School
- 4 . Main Street High School
- 5 . Palm Beach Preparatory Charter Academy
- 6 . Sunrise High School

A complete copy of the financial reports for each school was included in the Board packet, which was distributed for the Board's review prior to the meeting. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to approve the financial reports as presented for each of the above schools.

Dr. Casey presented the Board with the new Name for Sunrise High School for consideration. The suggested name is *Sandra Marie Curtis High School*. On a motion by Mr. Burkett and seconded by Mr. Holland, the Board unanimously agreed to approve the name change of Sunrise High School to *Sandra Marie Curtis High School*.

Dr. Casey provided the Board with an update of the results of the February 2024 FTE campaigns. Dr. Casey reported that except for Chambers High School, all NorthStar Academies achieved their enrollment goals.

Dr. Walker provided the Board with an overview of the PBPCA Middle School Charter application. On a motion by Mr. Holland and seconded by Mr. Paul, the Board unanimously agreed to approve the PBPCA Middle School application.

Ms. Schmitt provided the Board with details of the budget and proposed funding for PBPCA Middle School. Ms. Schmitt presented the Board with the promissory note for the repayment of the start-up and operating capital. Mr. Burkett asked if legal counsel had concerns about the promissory note having zero percent interest rate and whether it was customary practice. Mr. Sternberg responded by saying that it is not customary practice but that reason for concern was not warranted. On a motion by Mr. Holland and seconded by Mr. Shelton, the Board unanimously agreed to accept the promissory note as presented by Ms. Schmitt.

Dr. Walker provided the Board with a detailed explanation of the need for sole sourcing the construction project for improvements to the second floor of Palm Beach Preparatory Charter Academy (PBPCA). Dr. Walker recommended that Public Schools Development Solutions be the contracted vendor. Mr. Holland noted that he does have concerns with sole sourcing construction projects, however his motion to accept this recommendation under these circumstances is due to the short time frame. On a motion by Mr. Holland and seconded by Mr. Burkett, the Board unanimously agreed to approve the sole sourcing of the construction firm, Public School Development Solutions to complete the construction project for improvements to the second floor of PBPCA.

Dr. Walker also presented the Board with the proposed budget for the second-floor construction improvements. It was presented that the project would require a deposit of 20-25 percent of the construction budget, which meant a deposit of \$101,000 is required to start construction. This information was also provided to the Board for review prior to the Board meeting.

On a motion by Mr. Paul and seconded by Mr. Shelton, the Board agreed to approve the construction budget and the deposit for \$101,000. Mr. Holland then questioned the possibility of a cost overrun on this project and said his approval was based on this factor. Dr. Walker responded by letting the Board know that the likelihood of cost overrun is unlikely, as this project is more of a renovation and not a new construction project which lowers the risk of a cost overrun. After hearing Dr. Walker's response, Mr. Holland confirmed that he supported the motion. The Board then conducted a revote of the motion. On a motion by Mr. Burkett and seconded by Mr. Shelton, the Board agreed to approve the construction budget and approve the deposit for \$101,000.

Dr. Arza provided the Board with the legislative update. No vote was required.

Ms. DeAngelo provided the Board with the personnel report. No vote was required.

With no further discussions, the meeting was adjourned at 5:51 p.m. on a motion by Mr. Paul and seconded by Mr. Burkett.

By: Beth Adelman
Beth Adelman (Mar 4, 2024 14:44 EST)
Title: Governing Board Chairman